

## Urban Library Administrators Consortium

### Manchester City Library

Friday, June 9 , 2017

Coffee 9:30 am, Meeting 10 am

#### Minutes

In attendance: Charlie Matthews (Hudson), (Todd Fabian (Concord), Brian Sylvester (Rochester), Cara Barlow (Derry), Cathy Beaudion (Dover), Denise van Zanten (Manchester), Mary Danko (Burlington), Randy Brough (Laconia), and Steve Butzel (Portsmouth).

1. Charlie welcomed all. Mary was introduced to the crew present.
2. Approval of minutes from previous meeting
  - Approved minutes of the May Meeting in Keene with corrections. Charlie will resend the corrected minutes.
3. Treasurer's Report

Mary Ann was absent. Cara reminded everyone of the forms to use for reimbursement for NHLA in her role as Treasurer. Todd did receive the reimbursement for the ULAC raffle basket.
4. Association reports
  - a) NHSL- No report.
  - b) NHAIS- Randy reported on the status of the State Library's request for funding of the new ILS. As of now, the funding remains in the Senate budget which is under review. The budget needs to be approved by June 30.
  - c) NHLA – the next meeting is June 13<sup>th</sup>. The conference went very well, however Cara reported that they lost money on the conference. Review that were shared with the Conference Committee were very positive. FY2018 is being worked on.
  - d) NELA Conference will be October 22-24 in South Burlington, Vermont. NELLs is finalizing the selection of candidates. Diversity Summit Registration is strong and will be held on July 26<sup>th</sup>. Mary encouraged us to ask staff to become more involved in NELA committees that they may have an interest in.
  - e) ALA: PLA Todd, Cara and Randy are going to ALA June 22-27 in Chicago. PLA is March 20-24, 2018 in Philadelphia.
5. Patron Strategies and Industry Trends:

Hoopla: Discussion on how it is going at the libraries that have it. Both Manchester and Concord are investigating adding it to their services. The website and app are very easy to use. Audio books are the most downloaded item with music being next.

Passport Acceptance: Cathy stated that they are going "live" with advertising the service now that they gotten used to it. Revenues are good. She has 15 staff members trained to do the sign ups. Is this something more libraries should do?

Library Security: We discussed being trained to use Narcan or having it on site. Nobody in attendance has had Narcan training by EMS.

We also discussed procedures for trespassing patrons.

Social Workers in Libraries: Although none of us have any on staff yet some of us wish we did. Mainly to assist staff so that they can better help those who may have mental health or other issues which are outside the scope of our day to day duties. Some of us have had some basic training on how to assist patrons who are mentally ill, suffering from addiction etc. Some of us noted the various partnerships we have other agencies to help us such as Manchester Mental Health, Health Departments etc.

Specialized Programming: As our population shifts there was discussion on programming for different age levels and special needs. Steve was going to send out links to some of the programming they've seen. Cara works with the Center for Life Management. Cathy was going to send out the link to escape room kits as well.

## 6. Information Exchange:

### Concord;

How to do it festival went well, had about the same level of attendees as last year. Some of the topics were "Navigating city trails" and a demo on the 3D printer.

Todd asked Cathy about her deconstructing a piano program which went very well at Dover.

Still making a decision for a new ILS, Sirsi Dynix and TLC are the finalist.

### Hudson

Working on an escape room program.

Holding outdoor events this year on the library grounds.

Teen and children's programming planned such as sleepovers and laser tag (Charlie to send info)

### Laconia

Summer Reading program kick off today.

Ken Gloss was there to do another antique book program which was very well attended.

### Burlington, VT

Mary reported that she is settling in to her new job and thanked us for allowing her to crash our meeting from time to time.

Working on policies and procedures as she learns the ropes.

She is looking forward to hosting the NELA conference in October.

### Rochester

Film festival happening with Historic Association and Opera House.

Summer Reading program is going with a camping theme.

### Derry

Major turn over of staff in the last year.

Cara has worked with her Trustees and town to achieve raises for her staff.

Having issues with HVAC system. Hoping to have funding in FY2019.

Third annual author event went well. They have a new programming coordinator at Derry.

Hatching chicks in the Children's Room.

### Dover

New HVAC system needed, issues with electrical power to the building being worked on.

Signed up for EBSCO to do linked data.

Cathy has been doing a series of history and genealogy lectures at her library.

Portsmouth

ILS RFP due in June 15<sup>th</sup>.

HVAC system is in need of some repairs/updating

Programming related to Art started

Foreign Affairs program doing well.

Manchester

Partnering with Schools to expand Summer Reading Program.

Children's room is our next renovation project. Meeting with a designer on June 30<sup>th</sup> to put together a plan to seek funding.

Arts & Cultural District formed. Library has been involved and is working with the group on programming for Victory Park. Discussing adding more art to city sidewalks etc.

Partnering with the Manchester Historic Association to digitize some of our older photographs.

7. Old Business – Unconference. Two themes: Opioid crisis and Managing Staff- to be discussed
8. New Business none
9. Adjourned at 12:01 pm

NEXT MEETING September 22, 2017 Laconia Public Library  
Topic: Politics-local/state/federal